



Inner North East Community Committee

Chapel Allerton, Moortown, Roundhay

**Meeting to be held in Reginald Centre - 263
Chapelton Rd, Leeds LS7 3EX
Monday, 28th March, 2022 at 6.00 pm**

Councillors:

- | | |
|-------------|--------------------|
| J Dowson | - Chapel Allerton; |
| M Rafique | - Chapel Allerton; |
| E Taylor | - Chapel Allerton; |
| R Charlwood | - Moortown; |
| S Hamilton | - Moortown; |
| M Shahzad | - Moortown; |
| J Goddard | - Roundhay; |
| Z Hussain | - Roundhay; |
| L Martin | - Roundhay; |

To note: Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people.





Agenda compiled by: Natasha Prosser 0113 3788021
Governance Services Unit, Civic Hall, Leeds LS1 1UR

Head of Locality Partnerships: Liz Jarmin Tel: 0113 3789035

*Images on cover from left to right:
Chapel Allerton - Chapeltown Big C; Chapel Allerton tree
Moortown - Moortown Corner Shops; Gledhow Valley Woods
Roundhay – Oakwood Clock; Roundhay Park*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:- RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4:16 and 4:17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES OF THE PREVIOUS MEETING - 29 NOVEMBER 2021</p> <p>To confirm as a correct record the minutes of the previous meeting held Monday, 29th November 2021.</p>	7 - 12
8			<p>MIGRATION SERVICE UPDATE</p> <p>The report of the Head of Locality Partnerships introduces a verbal update that will be provided by the Migration Programme Manager on the work Migration Services are doing and with partners from the voluntary and community sector.</p>	13 - 14

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>LIBRARIES UPDATE - SITES MAPPING TO INNER NORTH EAST COMMUNITY COMMITTEE AREA</p> <p>The report of the Chief Librarian introduces an update on events and activity delivered, community partnerships established and a look forward to upcoming activity. A more in-depth performance update will be provided at the meeting.</p> <p>(Report attached)</p>	15 - 20
10			<p>INNER NORTH EAST COMMUNITY COMMITTEE - UPDATE REPORT</p> <p>The report of the Head of Locality Partnerships is to bring to members' attention an update of the work which the Community Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p> <p>(Report attached)</p>	21 - 42
11			<p>INNER NORTH EAST COMMUNITY COMMITTEE - FINANCE REPORT</p> <p>The report of the Head of Locality Partnerships provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget 2021/22.</p> <p>(Report attached)</p>	43 - 56
12			<p>DATES, TIMES AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2022/23</p> <p>The report of the City Solicitor is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2022/23 municipal year.</p> <p>(Report attached)</p>	57 - 60

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	

INNER NORTH EAST COMMUNITY COMMITTEE

MONDAY, 29TH NOVEMBER, 2021

PRESENT: Councillor M Shahzad in the Chair

Councillors J Dowson, S Hamilton,
L Martin, M Rafique and E Taylor

Approximately 2 local residents attended the meeting.

25 Appeals Against Refusal of Inspection of Documents

There were no appeals.

26 Exempt Information - Possible Exclusion of the Press and Public

There was no exempt information.

27 Late Items

There were no formal late items.

28 Declaration of Interests

No interests were made at the meeting.

29 Apologies for Absence

Apologies for absence were received on behalf of Councillors Charlwood, Goddard, and Hussain.

30 Open Forum

No matters were raised.

31 Minutes of the previous meeting - 6 September 2021

RESOLVED – That the minutes of the previous meeting held 6th September 2021, be approved as an accurate record.

32 Highways - Winter Service Update

The Executive Manager submitted a report to provide the Inner North East Community Committee with an update on Highways Winter Service. The report and presentation provided the Inner North East Community Committee with an update of the Highways Service, following a recent winter service

Draft minutes to be approved at the meeting
to be held on Monday, 28th March, 2022

review. The report focussed specifically on the winter service fulfilled by Highways, including snow clearance and road gritting.

The Highways Service Delivery Manager was in attendance and informed members of a web link which showed the location of yellow grit bins and will show routes on which gritting is taking place in real time on days when the city is hit by severe weather conditions. It was hoped that this would provide valuable information for residents and ward councillors. The website uses postcodes to locate specific routes.

Members discussed a number of matters, including:

- Members commended the work undertaken on behalf of the Highways Team to ensure primary, secondary and third routes are gritted but raised concern regarding side streets and pavements / events not being prioritised. Members were of the view that smaller estate roads should be included in decisions on gritting routes and were concerned that accidents occur on such roads with elderly residents walking on paths and young people making their way to school.
- Members highlighted the importance of encouraging users out of cars by gritting cycle routes and the need to consider economy impacts long-term.
- Resourcing implications and clarity on staffing position. It was confirmed that 4 new vacancies have been made available over the last 3 months and overtime needed to treat roads out of hours is dependent on weather conditions. Additionally, it was confirmed that there are no immediate resourcing implications.
- Members raised concern regarding the limitation of grit bins provided across the locality, particularly streets with steep hills. Further issues identified by members included grit bins not being filled / partially filled and clarity on ownership of bins not being filled.
- Members suggested that requests go out to the community to request volunteers to assist with cleaning snow and gritting of footpaths and roads.

The Chair thanked the Highways Service Delivery Manager for his attendance.

RESOLVED – To note the contents of the report, together with comments raised by members during discussion of this item.

(Cllr Rafique joined the meeting at approximately 18:43)

33 Climate Emergency Update 2021

The Chief Officer for Sustainable Energy and Air Quality submitted a report to update the Inner North East Community Committee on the Climate Emergency Strategy and progress.

An update was provided to the Inner North East Community Committee on the council's climate emergency strategy and recent progress to reduce

emissions. This included an overview of measures being taken to retrofit homes and buildings, installation of electric vehicle infrastructure and biodiversity measures such as tree planting. A couple of points highlighted were as follows:

- £25m has been secured for de-carbonisation of the corporate estate and schools and included solar panels and LED lighting. It was noted that this had to be taken without any consultation due to limited timescales for the bidding process.
- Information about what measures had taken place locally were also shared. It was noted that Moortown Primary School has been fitted with Air Source Heat Pump, but not Solar Panels – it was confirmed an increase in heating bills would not impact on the school.
- Many sites across Leeds need heating upgrades and the Council were looking to use solar panels and air source heat pumps. Members were advised that savings would be made by not using Capital Money and the team were looking to secure funding from Government through a bidding process.
- Grant funding is available for homes where owner's salaries are under £30,000 to be fitted with free solar panels.
- An electric bike trial scheme was available until March so that cyclists could try electric bikes before making a decision to buy. The team have around 22 electric bikes which can be loaned out from the city centre for use across Leeds. The loan period is one month. It was noted that people who borrow the bikes are asked to get their own insurance whilst loaning the bikes.
- The team produce a city newsletter and an invite was given to Members to request a copy.
- Leeds DEC are providing free educational material to raise awareness of climate change to be used in schools which link into the school curriculum.
- A climate action training pilot was currently being undertaken in Seacroft. This links schools, third sector organisations to see what can be done in local areas to address climate change.
- The White Rose Strategy is looking to double the tree count across Leeds. This is a national scheme looking to link up with private landowners who might be able to provide land on which trees can be planted. The Council is looking to plant more trees on land it owns such as parks.

Members discussed a number of matters including:

- Whilst it was acknowledged that the Council do not support on street vehicle charging, members raised concerns regarding the measures in place for residents living in back-to-back properties and the implementation of electric charging points. A suggestion was put forward that priority areas for pilots in relation to electric charging points be considered in Saviles & Mexboroughs estates in Chapeltown.
- The importance of publicising the newsletter and schemes such as the electric vehicle trial scheme. Members requested that information be shared with ward members to ensure the good work of schemes is

being shared more widely and reaching local businesses and residents.

- It was confirmed that Parks and Countryside are on track for reaching their annual target of 250k for tree planting. A local resident in attendance raised concerns regarding the statutory process for registering interest to plant trees on various sites. Members also emphasised the importance of ensuring landowners acknowledge the benefits of biodiversity initiatives, as well as educating young people across schools.
- In response to a question from a local resident regarding planting wildflowers on grass verges, Cllr Dowson offered to provide the relevant contact details to apply for permission regarding relaxed mowing on verges.
- Clarity was sought on the availability of advice for homeowners regarding retrofitting and the costs associated / grants available.

The Chief Officer for Sustainable and Air Quality sought members views on whether they would be interested in attending working groups of the Climate Emergency Advisory Committee. A number of members requested they be sent an invitation, as well as making all members of Council aware they can attend.

RESOLVED – To note the contents of the verbal update and comments raised during discussion of this item.

34 Inner North East Community Committee - Finance Report

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund as well as the CRIS and Community Infrastructure Levy Budget for 2021/ 22.

The projects set out in the submitted report were discussed, and agreed as follows:

Project Title	Wards	Amount requested	Decision
Crime Reduction Roadshows	Chapel Allerton, Moortown and Roundhay	£1,698 (Wellbeing 2021/22)	Agreed
Growing Well Meanwood	Chapel Allerton, Moortown and Roundhay	£7,200 (Wellbeing 2021/22)	Agreed
Summer Bands in Leeds Parks 2022	Chapel Allerton, Moortown and Roundhay	£1,950 (Wellbeing 2022/23)	Agreed
Feb Hal term Art Camp @ Mill Field 2022	Chapel Allerton, Moortown and Roundhay	£630 (YAF)	Agreed

Members received the following information:

Draft minutes to be approved at the meeting to be held on Monday, 28th March, 2022

- An update on the Wellbeing Fund. A full breakdown and projects were provided at Table 1 of the submitted report. The total revenue funding available to the Community Committee for 2021/22 is £165,530.17, with a remaining balance of £39,003.54.
- Delegated decisions since the last Community Committee meeting. These were set out at paragraph 25 of the submitted report.
- An update on the Ward Pots Budget and a breakdown for 2021/22 as set out in Table 2 of the submitted report. It was noted there is a remaining balance of £39,789.97.
- An update on the Youth Activities Fund. The remaining balance for 2021/22 is £43,408.56. Members were also informed that following guidance received from Children's Services, unfortunately the Youth Summit is unable to take place.
- The Capital Budget for 2021/22 and an update on the remaining balance being £32,848.
- The Community Infrastructure Levy Budget 2021/22 allocation broken down by ward and as summarised in Table 5 of the submitted report. The overall remaining balance is £93,112.90.

Members raised concerns regarding the effect of the pandemic on being able to bring schools together in terms of the Youth Summit and forward planning in terms of the Youth Activities funding round.

RESOLVED – To note and approve:

- a) The projects as outlined above
- b) Details of the Wellbeing Budget position (Table 1)
- c) Details of projects approved via Delegated Decision
- d) Details of Skips and Ward Pots (Table 2)
- e) Details of the Youth Activities Fund (Table 3)
- f) Details of the Capital Budget (Table 4)
- g) Details of the Community Infrastructure Levy Budget (Table 5)

35 Inner North East Community Committee - Update Report

The report of the Head of Locality Partnerships provided the Community Committee with an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provided an opportunity for further questioning, or to request a more detailed report on a particular issue.

The report also set out regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champion roles, community engagement, partnership and locality working.

Community Committee members highlighted key activities undertaken in terms of their role as Community Committee Champions, for their respective areas as set out in the submitted report.

Members' attention was also drawn to the following points in the submitted report:

- The Inner North East HAP available balance.
- An overview of progress on Woodland Creation.
- Streetscene Grounds Maintenance.
- Bonfires.

A member commented on the success of the ribbon cutting event for the newly refurbished Hill Top Play area.

Additionally, reference was made to forest conservation initiatives in terms of the Platinum Jubilee Fund and the Queen's Green Canopy. It was also noted that a partnership bid for 655k co-ordinated by the West Yorkshire Mayor has been successful to improve safety for women and girls across the country.

RESOLVED – To note the contents of the submitted report and updates provided at the meeting.

36 Date and Time of Next Meeting

RESOLVED – To note the date and time of the next meeting as Monday, 28th February 2022 at 6 pm.*

(The meeting concluded at 20:05)

*Following the commencement of the meeting, the Chair and Inner North East Community Committee Members agreed that the date and time of the next meeting be re-scheduled to Monday, 28th March 2022 at 6 pm.



Report of: Head of Locality Partnerships

Report to: Inner North East Community Committee

Report author: Localities Officer: Zahir Lunat

Tel: 0113 3782956

Date: 28 March 2022

To note

Title: Inner North East Community Committee

Purpose of report

1. To provide the Inner North East Community Committee with a verbal update on the work Migration Service are doing themselves and with partners from the voluntary and community sector.

Main issues

2. The verbal report is provided at the specific request of the Community Committee.

Recommendations

3. The Inner North East Community Committee is asked to note the contents of the verbal report that will be provided by Pria Bhabra.

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Report of: Andrea Ellison – Chief Librarian

Report to: Inner North East Community Committee

Report author: Mark Kirkby – Senior Librarian

Tel: 0113 3787059

Date: 28 March 2022

To note

Title: Libraries report for sites mapping to INE area

**The Reginald Centre Community Hub & Library, Chapel Allerton Library,
Oakwood
Library and Moor Allerton Community Hub & Library**

Introduction

1. This report is an update on events and activity delivered, community partnerships established and a look forward to upcoming activity. This report will be followed by a more in-depth performance report to be delivered at an upcoming INE Community Committee meeting.

Main Issues

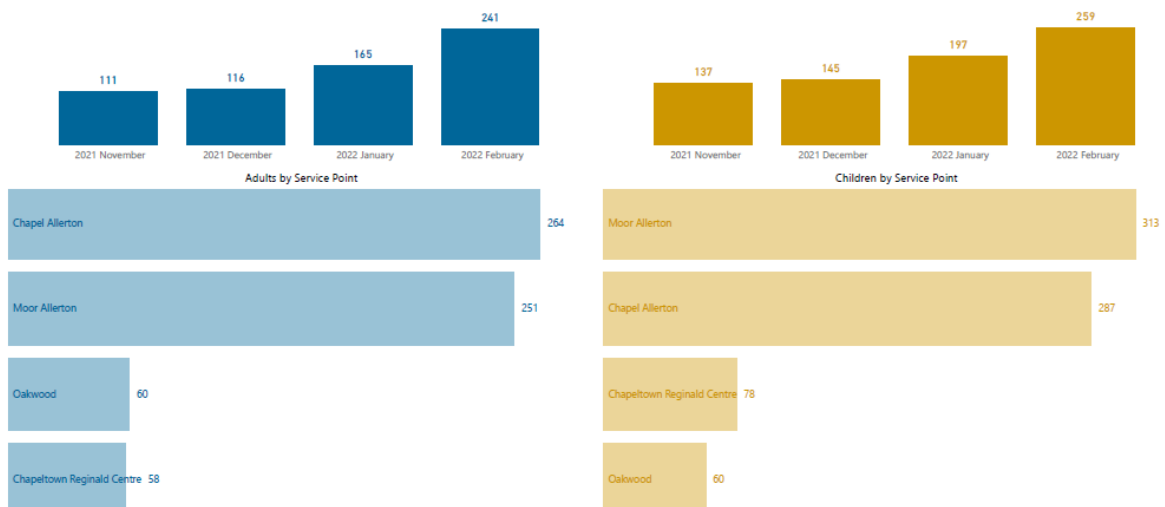
Welcoming communities back into libraries

Children and Schools

Story & Rhyme and Ready Steady Readers

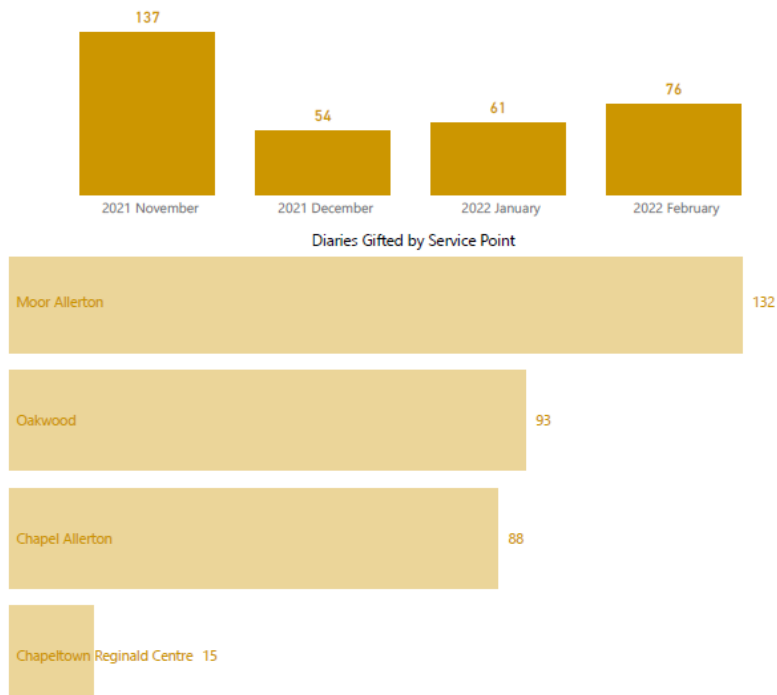
2. From September, Leeds Libraries has focussed on re-introducing key elements of its offer. This has initially focussed on the relaunch of Story & Rhyme, and our reading scheme for Under 5s – Ready Steady Readers. We've seen a steady rise in attendances for our Story & Rhyme in INE libraries, with Chapel Allerton and Moor Allerton now having 50 – 70 attendees per week (children and adults combined), with attendances at Oakwood and Reginald lower, but showing an upward trend, which we hope to build on with further engagement with EY (Early Years) settings within those areas:

Story & Rhyme cumulative attendance, Nov 21 – Feb 22, INE:



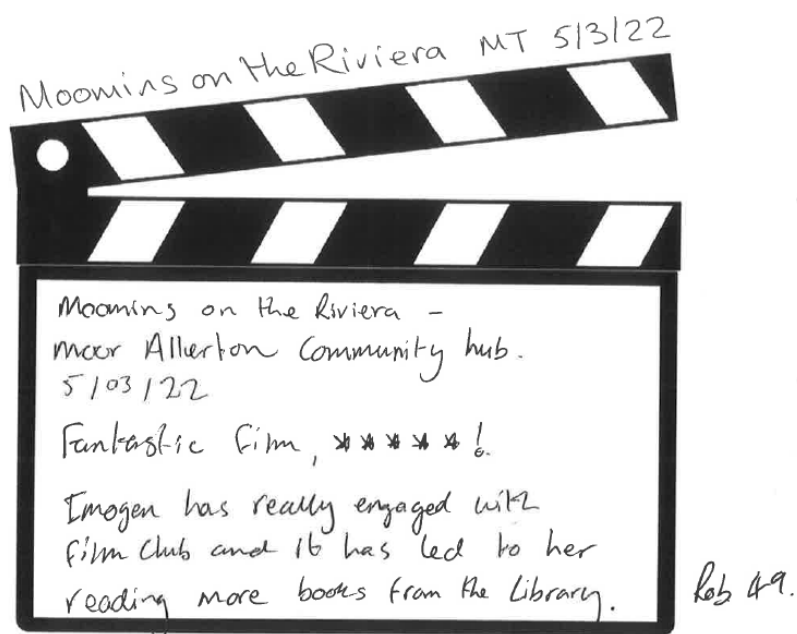
*Moor Allerton – 564 cumulative attendees (313 children; 251 adults)
 Chapel Allerton – 551 cumulative attendees (287 children; 251 adults)
 Reginald Centre – 136 cumulative attendees (78 children, 58 adults)
 Oakwood – 120 cumulative attendees (60 children; 60 adults)*

3. We've looked to engage with families via our Ready Steady Readers scheme, sharing best practise for sharing stories with children and encouraging return visits to the library, with a number of sites in INE having some of the best engagement figures across the city (Moor Allerton, Oakwood, Chapel Allerton). Some work is needed to build awareness of the scheme at Reginald, and we will look to achieve this through targeted staff training and community engagement with EY settings.



Children's events and cultural activity

4. Moor Allerton and Reginald have both been host sites for our Healthy Holidays schemes for children eligible for free school meals, combining a sport and culture offer, with the culture offer being delivered within our library spaces.
5. We have re-introduced holiday events for children and families, each of which have been sold-out via our ticketing platform Ticketsource. These events include: the Lego event Hal-Lego-Ween at Oct half term at Reginald, and the 12 Cones of Christmas craft and stop-motion animation event at Chapel Allerton and Oakwood. We've also delivered Community-Committee funded STEM activity at Chapeltown Lights event, where our LED circuit card workshop reached an estimated 100 children, with the event as a whole engaging with many more families. I'd like to thank the Councillors for enabling this provision through their funding.
6. In partnership with Leeds Young Film Festival, we've introduced Family Film Club (initially on a 6-month trial period) at Moor Allerton, offering film screenings with close book links and tie-in activities. Feedback has been uniformly excellent, and we are currently exploring next steps for this offer:



7. We've made best use of our flexible library and hub spaces to host performances by Wrongsemble (*The Lost Property Office* at Chapel Allerton in August; *TINSEL* at Moor Allerton in December) and Coalesce dance theatre (*The Old Green Time Machine* at Reginald in February) offering free, high quality cultural experiences to our families. Each performance has sold-out in advance, with audiences ranging from 30 – 65 attendees for each performance. This is something we will continue to programme via our Children's team, sharing performances across the area to ensure we are offering as widely accessible a family-friendly culture offer as is possible within our spaces.
8. For adults, we've programmed a varied series of author events at Chapel Allerton library, both providing space for local authors to launch their books (Rita Morrison) and for interactive Q and As by established authors (Pat Young, Chris Nickson, journalist Ben Machell in conversation with crime writer Alex North).

Schools Offer

9. As of World Book Day (3rd March), our new Schools Programme has now launched, and we are in the process of contacting local schools and inviting classes into all of our library spaces for free librarian-led library skills sessions. We are offering school workshops with Coalesce dance theatre and Shakespeare Week workshops with Chicken Shop Shakespeare and Wrongsemble theatre company at the Reginald Centre. We will reintroduce a range of after-school clubs and groups across the East area, and are currently in the latter stages of developing this offer prior to delivery.

b) Digital activity

10. Recognising the demand for face to face digital support, we've introduced monthly Digi Drop ins at Moor Allerton, Oakwood and Reginald libraries, and have run a themed Smartphone Photography workshop at Chapel Allerton (linking in with the FGWW community photography exhibition). We are developing our digital offer, and are now in a position to deliver 3-week First Steps with Digital courses, which will come to a branch in INE between Easter and summer.

c) Displays

11. We've looked to create displays linking into calendar celebrations, such as BHM and IWD, for which we currently have a zine display up at Chapel Allerton, with our BHM display at Chapel Allerton receiving the following customer feedback:

"We're really pleased with the wider selection of children's authors and children's books you have that represent different ethnicities. It is so important that children like my daughter who is of mixed-race heritage, can see herself. Please keep up the good work you're doing in diversifying your stock and ensuring all children see themselves."

d) Library spaces

12. We've been successful in accessing budget to improve the shelving in the children's library at Reginald. This will be of huge benefit to library activity, making the space more inviting for children and families, and making the shelving more flexible to enable class visits to recommence in the library.

(Re-) establishing community partnerships and co-created activity

13. Another key element enabling us to re-establish our community presence and in bringing people back into our spaces, is our community partnership work. This has enabled us to expand on our in-house delivery, through co-created projects and externally delivered activity.
14. The community partners we've (re)established links with so far include: The Little Bookshop (for whom we hosted a Rob Biddulph illustration event), Maecare, Chess in Schools and Communities, FGVW and REAP (with INE libraries hosting community art and photography exhibitions), Roundhay Craftivists, CA Spaces and we are having initial talks with Inkwel.
15. This has enabled library spaces to offer photography, art, craftivism and zine exhibitions, with strong community connections. These community partnerships have been founded on principles of mutually beneficial support and co-creation. We want communities to know that the library space is *their* space: we strive to enable this as much as our staffing capacity allows.

"It's a great pleasure to work with you and your service. I also hope we can find many more opportunities for successful collaborative working." **David Miles, FGVW**

New and Upcoming activity

16. The library activity listed above is just the beginning. Over the coming months we will introduce elements of our Health and Wellbeing offer, through the creation of social tables and social groups. We will pilot social tables at Chapel Allerton and Social Groups at Reginald, linking in with other wellbeing organisations using the Centre. I'm proud that, in INE and across East, we've already begun to deliver wellbeing activities in partnership with FGVW, including Wellbeing Walks from Chapel Allerton Library and The Reginald Centre led by Walking for Health, and Zumba in the Park (Potternewton Park, date *TBC*).

17. Following the current International Women's Day Zine exhibition, through April, Chapel Allerton Library will host an art and craftivism exhibition exploring responses to climate change and COP26, and featuring work by Oakwood Art Group, REAP and Roundhay Craftivists. We have a launch talk programmed as part of this, together with a craftivism embroidery workshop (Positive Patches: <https://www.ticketsource.co.uk/leedslibraryevents/positive-patches-embroidery-workshop-with-artist-hayley-mills-style/e-kxplyk>) and a drop in event in April.
18. We're hoping to soon confirm that the Reginald Centre will host the touring version of the *West Indian Soldier* exhibition (<https://www.nam.ac.uk/whats-on/west-indian-soldier>), which we hope to exhibit at Reginald during May, as part of local and community history month. We are in initial discussions with Spin Arts and Irish dancer and musician Kiara Martin (Northern School of Dance) in bringing a Gypsy storytelling project to both the Reginald and the Compton Centre (this is subject to the artists receiving Leeds 2023 funding). In June, the Reginald Centre will host a touring version of the British Libraries' *Breaking the News* exhibition.
19. We will look to continue to programme a rich and varied cultural programme at Chapel Allerton Library, building on the author events already in place, and working closely with Chapel Allerton Arts Festival and the World on Our Doorstep music festival. Although space limits activity provision at Oakwood, as the weather improves, we will explore ways to best use the outdoor space available to us.

Recommendations

20. The Inner North East Community Committee is asked to note the contents of this report and provide any feedback to Mark Kirkby.



Report of: Head of Locality Partnerships

Report to: Inner North East Community Committee
(Chapel Allerton, Moortown and Roundhay)

Report author: Localities Officer - Zahir Lunat

Date: 28 March 2022

for consideration

Inner North East Community Committee – Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

Updates by theme

Environment: Councillor Mohammed Shahzad Cleaner Neighbourhoods Team

3. CNT team have completed their De leafing schedule, the team are back concentrating on their core duties. They are currently working on a sweeping schedule which should utilise all the mechanical machinery that they have at their disposal.
4. As spring is under way, CNT will be looking at the ginnels in the wards to programme them in for cutting back. Councillors have requested before/after photos of fly-tipping that has been removed from areas so that work that is carried out by the team can be posted on various social media platforms.

Waste Services

5. Covid 19 has seen a massive challenge for Waste Services in maintaining the service. Over the last 2 years they have seen Covid related staff absences effect the entire service delivery of 500000 collections per week. Recycling routes have been stood to ensure they collect household waste (black bins). Extra staffing resources from other departments and the use of agency staff was utilised to back fill the shortfall.
6. Waste Services staff have seen a higher level of parked vehicles and with the increase in people habits changing in working from home one of the biggest challenges in the inner-city area is lack of access into many streets due to parked vehicles. As in every situation they have put measures in place to collect as quickly as possible.
7. Waste Services provide an end of day report that is circulated to all local wards members where disruption in service has been encountered. In addition, this report plays a vital role in updating the customer should they make enquiry to the service centre.
8. A full-service review has recommenced where many changes in route rationalisation and increase in recycling collections is due to take place.

Children and Young People: Councillor Zara Hussain Youth Service

9. Much of the focus in recent months has been on re-establishing the centre-based provisions. This includes sessions in youth club at Meanwood Community Centre on a Monday, Provisions at Prince Phillip Community Centre and Islamic Centre every Thursday. The Youth Service are really pleased to report that they have now been able to return to the Mandela Centre on Saturday and Sunday.
10. Through the centre based and detached provisions Youth Services have covered a number of issues-based topics such as sexual health, substance misuse and more recently they have run an extensive cooking programme to raise awareness of healthy eating. They have also been able to divert a number of young people who were engaging in anti-social behaviour in the local community to their regular centre-based provision.
11. Youth Workers have recently challenged a number of young people with respect to substance misuse and it has been great to see the impact of recent engagement on reducing this behaviour. Youth Workers are continuing with this work with both groups and individuals to ensure all their needs are met.

12. Mental Health and Wellbeing continue to be a prominent challenge for young people. Youth Service have ensured that this is therefore a key theme within all their programme planning and youth work delivery.
13. Youth Work Team continues to engage with a number of young people who are under the care of the local authority and as such they have supported young people with the associated challenges and behaviours.
14. The Wellbeing Packs (following support from the Inner North East HAP) were greatly received by young people who reported that they were a fantastic resource to support them in getting through the festive period (please see photo image below).



Health & Well Being: Councillor Eileen Taylor

Covid-19 Update

15. As infection rates gradually fall and numbers stabilise in some of the wards the pandemic continues to impact significantly on local wards with the NHS Clinical Commissioning Group, Leeds City Council, Third Sector Organisations, Volunteers and Elected Members encouraging those who have not done so to take up the offer of a free Covid-19 vaccination.

Advice on where to get a Covid-19 vaccination in Leeds can be found here.

- <https://www.leedsccg.nhs.uk/health/coronavirus/covid-19-vaccine/walk-in-clinics/>
<https://www.leeds.gov.uk/coronavirus> How to stay safe in Leeds and advice on any support required can be found here.
<https://www.leeds.gov.uk/coronavirus>

Training for those delivering Healthy Cooking and Physical Activity Sessions

16. If local providers wish to run the courses on the above as we slowly emerge from the pandemic to support residents, then there is guidance and training available. These sessions are an interim measure until we can get back to full day face to face sessions. The session last for 90 mins and will be delivered via Teams.

The webinar will cover:

- Refresher on the Making Every Contact Count approach
- Eating Well Key Messages
- Moving More Key Messages
- Food Hygiene Key Messages

17. All sections will acknowledge the challenges people are facing during the pandemic. By the end of these sessions' participants should have an increase understanding of the principles of healthy eating, safe food practices and the importance of being physically activity.

18. For further details or to book a place please contact Charlotte.Abbott2@leeds.gov.uk

19. The following **Want to Know More About** (WTKMA) sessions are planned for Spring WTKMA sessions are normally 45 – 90mins in duration and can cover any public health topic. The audience is wider workforce and delegates want to leave the session knowing a little more about the topic you're presenting on; what is happening to help people facing this issue; what *they* can do to help; and where they can signpost / refer people to who need support.

Table 1 – Want to know more about sessions

March	
Self-Injury Awareness Day	1st March

World Obesity Day	4 th March
International Women's Day	8th March
World Kidney Day	10th March
Brain Awareness Week	Mid-March
National No Smoking Day	10th March
World Sleep Day	Mid-March
International Day of Happiness	20th March
World Oral Health Day	20th March
World Down's Syndrome Day	21st March
World TB day	24th March
International Day of Trans Visibility	30th March
Salt Awareness Week	Late March
RoSPA Family Safety Week	Late March
April	
Stress Awareness Month	April
Bowel Cancer Awareness Month	April
World Autism Day	2nd April
World Health Day	7th April
Allergy Awareness Week	Late April
World Immunisation Week	Late April
MS Awareness Week	Late April
On Your Feet Britain	around 28th April
May	
Make May Purple Stroke Awareness Month	May
National Walking Month	May
Sun Awareness Week	Early May
Deaf Awareness Week	Early May
National Diabetes Prevention Week	around 10th-16th May

International Nurses Day	12th May
Dying Matter Week	around 10th-16th May
National Children's Day	16th May
Dementia Action Week	around 17th - 23rd May
Learning at Work Week	around 17th - 23rd May
Mental Health Awareness Week	around 10th - 16th May
Walk to School Week	around 16th-23rd May
National Bike Week	from 30th May
World No Tobacco Day	31st May

20. If you would like to know more, or would like to deliver a session please contact Rebecca.Cumberworth@leeds.gov.uk

Community Safety: Councillor Mohammed Rafique

21. LASBAT staff are now back to normal working duties and able to perform all aspects of their role. Their time is split between office working (minimum 2 days per week) and home working, in line with corporate guidelines. Currently 2 case officers are operating across the patch with one new starter as of Monday 7th March.

22. Cases opened in the last 3 months by ward and broad case type
 Chapel Allerton = 10, of which Noise 1, ASB 8, Hate 1, Domestic Violence 0.
 Moortown = 3, of which Noise 0, ASB 3, Hate 0, Domestic Violence 0.
 Roundhay = 1, of which Noise 1, ASB 0, Hate 0, Domestic Violence 0.

Total = 14 cases opened.

23. Current active case load by ward

Chapel Allerton = 22
 Moortown = 5
 Roundhay = 2
 Total active cases for Inner North East = 29

24. Recently an injunction application to combat youth nuisance was successful. LASBAT are dealing with a number of premises closure applications to combat drug cultivation and dealing.

Updates from Key Services

Tenant Engagement Update

COVID-19

25. While housing staff continue to emerge from the various lockdowns the way they are working has changed considerably. The Engagement Team will be starting to have 'team days' from 17th February.

Engagement / Involvement

26. Continue to keep in regular contact with groups and involved residents in the area on at least a monthly basis. Still no commencement of meetings at Button Hill TARA.
27. Team Beckhill now have a new chair.
28. Continue to attend community cafes / community centres to pick up projects and ideas.
29. Currently working on a consultation / survey alongside Awarntag on performance / cost of heating flats in Potternewton Heights. Several residents have volunteered to host monitors and base stations to give data.

Housing Office

30. Walkabouts have now recommenced quarterly. All details are on leeds.gov.uk site. Staff absences at Moor Allerton Hub are inhibiting planning. Walkabouts are promoted through various social media platforms.

Housing Advisory Panels

31. INE HAP started the year in April with a budget of £34,039.11 (including a carry-over from last year of £4,302.11). In addition, a project from a couple of years ago, but not completed has been cancelled with the funding being returned to the budget (£3,016.00).
32. Spend up to and including meeting on 25 January 2022 - £26,640.40 leaving a usable budget of £10,414.49.
33. Following change of contractors for HAP projects all but one of projects is now with Wrightways. Completions expected by the end of March.
34. Latest project completion Beckhill Approach marking of car parking bays – 28 bays marked.
35. Potentially a minimum of three projects to go to the March HAP meeting.
36. Creation of 'Your Voice Leeds's section for HAP members to encourage discussions etc between members of different panels.
37. Still have vacancies for Housing Leeds residents on Inner North East Housing Advisory Panel.

Community Payback

38. Community Payback have now started to remobilise. Currently only one team in place city-wide with plans to go back to three teams in the coming months.

Working In Partnership

39. Regular conversations with Localities Officer on potential projects, bids. Continued work with community organisations – e.g., InterAct.

Parks & Greenspaces

Woodland Creation

40. 1,441 whips planted at Roundhay Park. Tree planting due to finish at the end of February after which plans will commence for planting in 2022/23.

41. Standards trees (around 6 feet) have been planted at Lincombe Drive (Roundhay), Scott Hall Recreation Ground and Potternewton Park (Chapel Allerton).

Parks and Green Space Strategy

42. Approved by Executive Board in December 2021. Includes the following themes:

- a) Quality - Providing high quality parks and green spaces.
- b) Climate and biodiversity - Increasing wildlife and biodiversity and reducing the impact of climate change.
- c) Access for all – Ensuring that parks and green spaces are accessible to everyone.
- d) Culture - Providing exciting, diverse, interesting and enjoyable green spaces that reflect the history and
- e) culture of their local communities.
- f) Child-friendly - Providing green spaces that children and teenagers love to visit.
- g) Working with communities – Having a positive, open, helpful and collaborative approach to delivering the
- h) Parks and Countryside service.
- i) Financial sustainability - Ensuring that good quality public green space is available for the long term.
- j) Health and wellbeing – Providing a wide range of opportunities for people to get the health benefits of spending time in green spaces.

Streetscene Grounds Maintenance

43. Grass cutting is due to commence on Monday 28th February – a soft start with premium grass a priority in sheltered housing. Hedge cut 1 will commence at the

same time prior to the bird nesting season. Relaxed mowing which commenced last year will remain in place with no extension to scope planned, with signage rolled out to support this.

44. Weed spraying will commence towards the end of May once weeds are active.

45. In general operations have experienced a 5 - 7% increase in sickness absence due to Covid.

Local Community Hub

46. The Community Hubs, Libraries and Employment Support are operating in a fully face to face covid safe environment offering a warm welcome back to all stakeholders.

47. As covid restrictions have eased they have welcomed back partners into their Community Hubs and Libraries and have run a varied offer of events for the community as listed below: -

The Reginald Centre

Cancer Awareness pop up 5th November 2021

48. Held in partnership with 'One You' Leeds held a pop-up event offering advice and awareness of cancers, the early warning signs and to speak to your GP if any should arise.

Chapelton Winter Festival 19th November 2021

49. The Reginald Centre Community Hub and Library was a hive of activity for the Chapelton Winter Festival and Lights switch on event on 19th Nov, attended by Councillors Dowson and Taylor. Hubs, libraries and local partner and arts organisations ran a range of activities and stalls, including face-painting, henna, an LED-circuit card workshop, pom-pom making, a puppet show and Santa's grotto, for an incredible turn-out of over 300 members of the community. It was fantastic to welcome families back into the Centre, and a great opportunity to promote wider services and the relaunch of Story and Rhyme.

Police recruitment event Friday 10th December 2021.

50. A recruitment event was held which included mounted section and forensic officer information for the community. Advice and assistance were offered around the police recruitment process which also linked into our employment support offer within the centre.

Story and Rhyme Time

51. Story and rhyme time is weekly on Wednesdays 10.30am – 11.30am, a fun interactive session for families with children under 5 years old. This is also

followed on by a toy library session each week where toys are currently available for the children to play with on site.

Moor Allerton Community Hub and Library Cinema Club

52. The first Family Film Club took place on 6th November. Spiderman: Into the Spider Verse was shown and very well attended. The film club is in partnership with Leeds Young Film and is facilitated by the Community Librarian Team. These are held the first Saturday of every month 11am – 1pm bookable via ticket source.

Hearing Aid Clinics

53. Our hearing aid clinics are facilitated by Leeds Hearing and Sight Loss Service. This enables customers to have their hearing aids serviced and repaired free of charge. It's great to have this popular and vital service back in the Community Hub which runs every 4th Thursday of the month @1.30pm to 3pm.

Money Buddies

54. Money Buddies Sessions every Monday 1-4pm. This is a drop-in service where customer can access financial and debt advice and receive representation on specific issues.

Story and Rhyme Time

55. Every Tuesday at 10.30am – 11.30am is our Storytime and Rhyme time session run by our Customer Service Assistants which is proving to be very popular with over 50 attendees!

Chapel Allerton Library Story and Rhyme Time

56. Our very popular story and rhyme time is held every Thursday at 10.30am – 11.30am its interactive for children under 5 years old.
57. Friends of Gledhow Valley Woods (FGVW) community photography exhibition (Nov - Jan), with launch talk featuring Cllr Dowson, FGVW and spoken work by members of the public. 25 attended. The programme of events included a wellbeing walk with around 30 participants from Chapel Allerton Library to Gledhow Valley Woods and back and a smartphone photography workshop attended by 8 participants.
58. At Christmas - a craft and stop-motion animation event run for children and families, called 12 Cones of Christmas.
59. Rita Morrison's author event was held on the 2nd February 2022, they had a great turnout of around 40 attendees - this was our first author event at the library post lockdown and it was fantastic to see such a good turnout!

Update from Senior Localities Officer

60. The capital project to extend the BAME Health & Wellbeing Hub is almost complete. The final works have been delayed due to difficulty obtaining materials, so an opening event has now been delayed until after the election period to allow the work to be completed and in line with purdah restrictions. Plans are underway for an official opening by the Lord Mayor and Chapel Allerton Ward Councillors in May.
61. Work to return the Mandela Centre to community use has progressed and notice has now been given to decommission the Covid Testing Site which has been in operation in the building since the spring of 2020. Chapel Allerton Councillors have strongly advocated for the building to be re-opened to the community as soon as is practicable and it is now hope that the vital displaced community provision will be able to recommence in the coming weeks.

Neighbourhood Centre Coordinator

Update From Businesses

62. Small and medium sized businesses in Chapel Allerton, Moortown and Roundhay have been visited to see how they are getting on (footfall, sales, issues, hopes for future etc) and to ask for their email address so they will in future receive the weekly Updates on items of interest to independent businesses. (Examples of the latest Updates are attached.) Whilst central government has relaxed the rules on wearing a facemask etc, it has been decided to leave the advice signs up in district centres for the time-being on the basis that encouraging shoppers and staff to keep being careful will help reduce infection rates and give shoppers confidence to keep visiting the district centres.
63. As a result of reading about the national Love Your Local Shops Valentine's Day promotion, a Chapel Allerton business contacted the overseer to see how the shopping area could become involved in the event. A positive visit was held at Moortown and a business there is looking to launch a trader's group in the coming weeks.

Queens Platinum Jubilee

64. In 2022 Her Majesty the Queen will become the first British Monarch to celebrate a Platinum Jubilee after 70 years of service. As such there will be many events and activities celebrating the jubilee across the United Kingdom, Commonwealth and beyond, in the months leading up to the extended bank holiday weekend from Thursday 2nd June to Sunday 5th June 2022. This report pulls together some helpful information about these celebrations, especially the ones that it is hoped will bring communities together, in particular:

- The Big Lunch: <https://www.thebiglunch.com/getyourpack>
- The Queen's Green Canopy: <https://queensgreencanopy.org/>

- The Queen's Platinum Jubilee Beacons: Services 4 — The Queen's Platinum Jubilee Beacons 2022 (queensjubileebeacons.com)

65. Externally, more than £22 million of National Lottery funding is being made available to help communities across the country celebrate the Platinum Jubilee:

- The National Lottery Community Fund's Platinum Jubilee Fund will provide grants of up to £50,000 to 70 impactful community projects across the UK. In addition, grants of up to £10,000 from The National Lottery Awards For All programme will be available for community-led events throughout 2022.
- Arts Council England's Let's Create Jubilee Fund will support voluntary and community organisations in England to develop creative and cultural activities as part of Platinum Jubilee celebrations with grants of up to £10,000.
- The Arts Council has also announced £175,000 to help libraries celebrate. The funding will be distributed by Libraries Connected, and will provide £1,000 for each library service
- Throughout the year community organisations will also be able to apply for grants from the Arts Council's National Lottery Project Grants programme, which has been refreshed with new guidance to better support a broader range of ambitious cultural projects.
- The National Lottery Heritage Fund will support communities to take action to help natural green spaces flourish as a legacy of the Queens Platinum Jubilee. Additional funding will create 70 paid placements for young people from under-served and disadvantaged backgrounds.
- Sport England's Queen's Platinum Jubilee Activity Fund, which will open at the beginning of 2022, will focus on the role of sport and physical activity in tackling inequalities and building stronger communities.

66. The Communities Team are working with local ward members in the promotion of these celebrations and the funding opportunities that are available and offering support where Community Committees are seeking to allocate some wellbeing funds. They are also currently reaching out to partners and local voluntary and community groups through their local networks, partnerships and social media pages to promote these opportunities and support organisations in the planning and development of local activities.

67. We're aware that Community Committees will play a key role in this promotion, as well as supporting local communities where there are plans to be made for the Queens Platinum Jubilee. With this in mind the Communities Team have developed a Social Media Plan, including a Queens Platinum Jubilee poster, attached at appendix 4 to raise awareness of the celebratory weekend in June 2022.

The Big Jubilee Lunch

68. The Big Jubilee Lunch has been chosen as the official community celebration for The Queen's Platinum Jubilee weekend. The Big Lunch is a chance to celebrate community connections and get to know one another a little better. The Big Lunch are working on free Big Lunch packs to help everyone celebrate the Queen's Platinum Jubilee with your community and neighbouring residents. For more information and your free pack visit [The Big Lunch | Eden Project Communities website](#).

Organising your own Street Party

69. The government has published guidance including tips, advice and support on organising a street party and you can view the government guidance on organising a street party [here](#). Leeds City Council will be supporting the scheme and will administer the process, which will allow neighbours to formally close their street to through traffic to facilitate a Queens Jubilee Street Party Event. Information from Leeds City Council is available on the following link: [Play Streets \(leeds.gov.uk\)](#)
70. The government has also launched its new Platinum Jubilee website, including an interactive map which will display all the events and activities that will be taking place right across the UK. The map is open for anyone to add their events, and everyone is encouraged to upload any events and activities they may be planning to mark the Jubilee. To upload your event, go to: [The Queen's Platinum Jubilee 2022](#).
71. The Council are also very keen to learn about all the various street parties and other celebratory events happening in Leeds to celebrate the Queen's Platinum Jubilee. If you are planning an event, then please let us now by emailing TROTEAM@leeds.gov.uk.
72. Before proceeding with any street party, it's important that people review the information below that will explain what is permitted for a street party. Street parties are community events held in residential streets and are open solely to residents and surrounding neighbours.

The list below highlights the activities permitted for a street party.

- For residents and surrounding neighbours.
- Publicity only for residents.
- In a house or garden, local green space, or a quiet residential road.
- Providing your own food.
- No sale of alcohol.
- No live music.
- No entrance fees.
- Selling tickets for a raffle for a charity or good cause on the day and your prizes are less than £500.

Do I need a Road Closure Notification?

73. If you are holding your party on private land or off the road you will not need a Road Closure Notice. If you are holding your party in the street, you will need to seek permission to close the road for your event. If your event requires a possible road closure, please ensure you notify Leeds City Council at: TROTEAM@leeds.gov.uk no later than 15th April 2022 for the application to be administered and for Legal Orders to be processed in time.

74. The most suitable roads are quiet residential streets or cul-de-sacs where an easy alternative route for through traffic can be provided. It must be borne in mind that Leeds City Council reserves the right to decline applications based on highway safety concerns.

72. Please be aware that parents and adults are responsible for the safety and supervision of children playing out on the street during the street party. It should also be noted that all affected properties within the street party closure will need to support the event.

Do I need insurance?

73. Ordinarily simple street parties do not require insurance. However, this does not mean that people organising an event cannot be held legally responsible for property damage or injury at your street party and as a consequence it is still worth considering cover and liability insurance should be obtained.

-

74. The Inner North East Community Committee is asked to:

- Note the contents of report and offer any feedback or questions.

Consultation and Engagement

75. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

76. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion, and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

77. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

Vision for Leeds 2011 – 30
Best City Plan
Health and Wellbeing City Priorities Plan
Children and Young People’s Plan
Safer and Stronger Communities Plan
Leeds Inclusive Growth Strategy

Resources and Value for Money

78. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

79. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

80. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants can deliver the intended benefits.

Conclusions

81. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

82. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

83. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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Inner North East Community Committee & COVID-19 Groups

Appendix 1

FACEBOOK highlights

3rd December 2021 – 3rd March 2022

Inner North East Community Committee

Since 3rd December 2021 the Inner North East Community Committee Facebook page has gained: **16 new page 'likes'** (and currently has) **1,157 followers**.

This means that this is the **fourth** most popular Community Committee page.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!

The most popular post since the 3rd December 2021 the posting regarding Youth Activities Funding:

- has been shared 10 times
- has reached a total of 1753 people

The following below are screenshots of the most popular three posts since the 3rd December 2021. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

1st Place – Youth Activities Funding

1, 753 people had this post delivered to them and it had 37 post clicks, with 19 likes, comments and shares.

Leeds City Council Inner North East Community Committee
Published by Zahir Lunat · 11 January ·

Young People of Inner North East Leeds, your Community Committee needs your help!

Each year, your local Councillors allocate funding to youth projects in your neighbourhood. This year, they would like to work with you to find out what activities you want to get involved with.

If you live in Chapel Allerton, Chapeltown, Moortown, Meanwood, Oakwood & Roundhay, and are aged between 8 and 17, then this is your chance to have your say.

Just click on the link below, and fill in a short survey now to have a real impact on what goes on in your area for you!

<https://surveys.leeds.gov.uk/s/OSCECI/>

Post insights

Young People of Inner North East Leeds, your Community Committee needs your help! Each year,...
Published by Zahir Lunat · 11 January ·

Post impressions	Post reach	Post engagement
1,951	1,753	61

Interactions

Reactions	7
Comments	2
Link clicks	12
Shares	10
Other clicks	25

Other

Hide post	1
Hide all posts	--



2nd Place – Arnold Clark – Community Fund

134 people had this post delivered, with 12 post clicks with 0 reactions, comments & shares.

 Leeds City Council Inner North East Community Committee
Published by Zahir Lunat · 8 December 2021 · 🌐

ARNOLD CLARK - COMMUNITY FUND
We are now accepting applications!
<https://www.arnoldclark.com/communi.../eligibility-criteria/>

[See insights](#) [Boost post](#)







 Like  Comment  Share

Post insights



ARNOLD CLARK - COMMUNITY FUND We are now accepting applications!...
Published by Zahir Lunat · 8 December 2021 · 🌐

Post impressions	Post reach	Post engagement
138	134	13

Interactions

 0	 0	 0	 0	 0	 0	
Reactions						0
Comments						0
Link clicks						12
Shares						0
Other clicks						1

Other

 Hide post	--
 Hide all posts	--



3rd Place – Restaurant Ready Programme 175 people had this post delivered to them. There were 38 post clicks and 4 reactions, comments and shares

Leeds City Council Inner North East Community Committee
 Published by Kenzie Thornton · 10 February at 10:31 · 🌐

Are you interested in working in the hospitality industry? This 5 day course will give you the skills you need to succeed and help you gain employment in our local hospitality sector!

Next month, in partnership with Leeds City College, The Engine Room @ Leeds Bid and the Leeds Hotels and Venues Association, we will be delivering the Restaurant Ready programme. The course is free and is available for individuals who are 19+.

Attendees will receive the following qualifications as part of the programme:

- Level 2 Barista Skills ✓
- Level 2 Food Safety ✓
- Level 1 Customer Service ✓

All candidates who complete this exciting programme will benefit from a guaranteed interview with a local employer: Employers include:

- Marriott Hotels
- Bibis
- Bar Burrito
- Dakota
- Hilton
- Browns
- Revolution
- Archies
- TGI Fridays

You must be available 14-18 March, from 9:15am-4:30pm each day. If you would like to book a place on the course, please email esemployers@leeds.gov.uk with your name, contact number and why you would like a place on the course before the 1st March.



See insights Boost post

👍 1 3 shares

👍 Like 💬 Comment ➦ Share

Post insights

Are you interested in working in the hospitality industry? This 5 day course will give you the skills yo...

Published by Kenzie Thornton · 10 February at 10:31 · 🌐

Post impressions	Post reach	Post engagement
189	175	10

Views

3-second video views	37
1-minute video views	0
Average minutes viewed	0:04

Interactions

👍 Like	👉 Heart	😂 Laugh	😮 Wow	😭 Sad	😡 Angry
1	0	0	0	0	0

- 😊 Reactions 1
- 💬 Comments 0
- ➦ Shares 3
- 👉 Other clicks 1

Other

- 🗑️ Hide post --
- 🗑️ Hide all posts --



COVID-19 Facebook Groups

The Communities Team have set up **33** ward based **Coronavirus Help Facebook Groups** as a way of promoting services, supporting communities and cascading information in an attempt to tackle the Coronavirus pandemic. Key charities, voluntary groups, community groups, Councillors, as well as the wider population in the local community are all invited to join the pages.

As well as key messages from the main Leeds City Council Facebook Page being used to deliver information to each ward, the pages are also there to generate discussion and debate but also hopefully facilitate conversations around being neighbourly during the national pandemic and assist if possible in some of the volunteering efforts.

To date, **Chapel Allerton** has **128** members, **Moortown** has **118** members and **Roundhay** has **45** members.

Chapel Allerton - <https://facebook.com/groups/145763943418136/>

Moortown - <https://facebook.com/groups/2373864879572329/>

Roundhay - <https://facebook.com/groups/632398824221148/>

The committee is asked to note the specific **COVID-19 Facebook Ward Groups** and are invited to join the pages in an attempt to increase traffic.

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Report of: Head of Stronger Communities

Report to: Inner North East Community Committee
(Chapel Allerton, Moortown and Roundhay)

Report author: Zahir Lunat – Localities Officer

Date: 28 March 2022

For Decision

Inner North East Community Committee - Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund as well as the CRIS and Community Infrastructure Levy Budget for 2021/22.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g., safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.

5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Inner North East Community Committee this means that the money for Chapel Allerton, Roundhay and Moortown will be administered by the Inner North East Community Committee.
9. It was agreed at the Inner North East Community Committee March 2018 that CIL monies for Chapel Allerton, Roundhay and Moortown would be spent in the Community Committee ward that it was generated in. At the INE Finance Sub Group meeting on 9 July 2020 it was agreed that decisions for CIL needs to be agreed at the relevant ward meeting or by contacting the 3 Ward Councillors. The exception is if the funding is over £25k it needs to be agreed at INE Finance Sub Group and ratified at INE Community Committee meeting.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.

12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
14. The Community Committee has previously approved the following ‘minimum conditions’ in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when the following ‘minimum conditions’ have been satisfied:
- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - b. a delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
 - c. Details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members’ information.
15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.
16. Wellbeing Fund applications and Youth Activity Fund applications are considered at Finance and Policy Sub Group meetings, a sub group of the Community Committee. This group comprises a nominated Elected Member from each of the wards in the Inner North East Community Committee; Chapel Allerton, Moortown and Roundhay. The sub group makes the recommendations to award funding for projects which is then ratified by the Inner North East Community Committee.

Wellbeing Budget Position 2020/21

17. The total revenue budget approved by Executive Board for 2021/22 was **£81,850.00**. **Table 1** shows a carry forward figure of **£95,054.53** which includes underspends from projects completed in 2020/21. **£11,374.36** represents wellbeing allocated to projects in 2020/21 and not yet completed. The total revenue funding available to the Community Committee for 2021/22 is therefore **£165,530.17**. A full breakdown of the projects approved or ring-fenced is available on request.

18. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

19. Community Committee is asked to note that, at the time of writing the report, there is currently a remaining balance of **£33,687.54**. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing Revenue 2021/22

INCOME: 2021/22	£81,850.00
Balance brought forward from previous year	£95,054.53
Less projects brought forward from previous year	£11,374.36
TOTAL AVAILABLE: 2021/22	£165,530.17

Area wide ring-fenced projects	£
Ward Pot	£64,018.69
Community Engagement	£1,000.00
Festive Lights	£20,669.00
CCTV (Chapeltown)	£3,000.00
Total spend: Area wide ring-fenced projects	£88,687.69

Area wide ward projects	£
Irish Arts & cultural activities and events	£900.00
Nubian Noire	£1,125.00
Wilderness on your Doorstep	£7,350.00
A Midsummer Night's Showcase in Roundhay Park	£500.00
Summer Bands in Leeds Parks 2021	£1,950.00
PHAB	£1,352.94
Chapel Allerton Arts Re-engagement 2021	£5,025.00
Your Local Pantry, Meanwood – Year 1	£4,885.00

Active Communities Project	£2,550.00
More than a coffee morning	£2,790.00
Igbo Union Family Fund Day August 2021	£500.00
Festival of World Music (FSG)	£2,000.00
11 th celebration of RadhaRaman Folk Festival 2021	£2,580.00
Crime Reduction Roadshows	£1,698.00
Growing Well Meanwood	£7,200.00
International Women's Day	£740.00
Total spend:	£43,145.94
Remaining Available Balance	£33,687.54

20. YAF/Well Being Projects for Consideration and Approval

Table 2: YAF Projects

Name of Project	Organisation	Ward Area	Amount
Art Camp @ Aldertree Primary school 2022/23	Artcampuk	CA	£7,000.00
CYDC Real Chance Health Multi Sports Camp	Chapelton Youth Development Centre	CA	£5,244.75
RJC Dance Activity Camps 2022-23	RJC Dance	CA,MT, RH	£8,275.00
New Horizon Summer Youth Project	New Horizon Community School	CA,MT, RH	£2,000.00
Feel Good Holiday Club	Feel Good Factor	CA	£6,153.60
Multi-Sport Activity Camp with Swimming	Leeds City Council Active Leeds – Scott Hall Leisure Centre	CA,MT, RH	£5,850.00
Let Me Edu-tain U	Black Health Initiative (BHI)	CA,MT, RH	£6,840.00
Meanwood Junior Play Scheme	Meanwood Junior Play Scheme	CA,MT,	£1,935.00
Rolling at Roundhay/Potternewton Park Roll	LS-TEN	CA,MT, RH	£8,976.00

Meanwood Summer Holiday Activities	InterACT Church and Community Partnership	CA,MT,	£4,710.00
Meanwood Community Youth Theatre	Brave Words CIC	MT	£6,038.00
Environmental Summer Playscheme	Meanwood Valley Urban Farm	CA	£4,583.85
LDM Basketball	Let's Do More CIC	CA	£2,400.00
LCC Youth Service - Residential	Leeds Youth Service	CA,MT, RH	£3,300.00
LCC Youth Service - Trips	Leeds Youth Service	CA,MT, RH	£3,389.75
LCC - Mini Breeze	LCC - Breeze	CA,MT, RH	£3,065.00
Total			£79,760.95

Project Title: Active Communities Project

Name of Group or Organisation: RJC Dance

Total Project Cost: £3,450.00

Amount proposed: £3,450.00 (Wellbeing) 2022-23

Amount agreed: £3,000.00

Wards covered: Chapel Allerton & Roundhay

Project Description: This will be the fourth RJC Dance Active Communities Project for 'Adults & Elders' delivered by RJC Dance. For this application we seek to provide a more consistent service, we wish to sustain and consolidate our offer, in doing so continue to build on-going relationships with the participating Adults & Elders, alongside supporting the physical health and mental wellbeing of participants whose average age is 72.

April 1st – 24th June – 12 sessions (Create sessions celebrating Queens Platinum Jubilee)

July 1st – August 26th – 9 sessions

Sept 16th – 9th December - 12 sessions (excluding 28th October)

January 13th - 31st March 2023 – 12 sessions

TOTAL 45 sessions

Community Committee Priorities:

Support projects which reduce health inequalities and promote healthy lifestyles including physical activity and healthy eating

- Best city for health and wellbeing (Vision for Leeds 2011 to 2030)
- Promoting physical activity (Best Council Plan 2015-20)
- Preventing people dying early (Best Council Plan 2015-20)
- Supporting healthy ageing (Best Council Plan 2015-20)

Support projects which reduce social isolation

- Best city for health and wellbeing (Vision for Leeds 2011 to 2030)
- Promoting physical activity (Best Council Plan 2015-20)

- Preventing people dying early (Best Council Plan 2015-20)
- Supporting healthy ageing (Best Council Plan 2015-20)

Delegated Decisions (DDN)

21. Since the last Community Committee meeting on the 29th November 2021, the following projects have been considered and approved by DDN.

Ward Pots/Wellbeing

Project Title: Christmas Story & Rhyme

Name of Group or Organisation: LCC Community Hubs/Libraries

Total Project Cost: £100.00

Amount proposed: £100.00 (CA Ward Pot 2021-22)

Amount agreed: £100.00

Wards covered: Chapel Allerton

Project Title: Chat and Craft in Chapeltown

Name of Group or Organisation: Unity Does MAATer CIC

Total Project Cost: £300.00

Amount proposed: £300.00 (CA Ward Pot 2021-22)

Amount agreed: £300.00

Wards covered: Chapel Allerton

Project Title: International Women's Day

Name of Group or Organisation: Nubian Noire

Total Project Cost: £740.00

Amount proposed: £740.00 (Wellbeing 2021-22)

Amount agreed: £740.00

Wards covered: Chapel Allerton, Moortown and Roundhay

Declined Projects

22. Since the last Community Committee meeting on the 29th November 2021 the following projects have been declined.

Wellbeing Projects

Dance On - £11,892.00

Woodlands for Health Men's Group - £4,205.56

YAF Projects

Healthy Living Parks Project - £5,000.00

Carr Manor & Moortown Football Project - £8,000.00

LCC Youth Service (Wellbeing Packs) - £800.00

LCC West Leeds Activity Centre - £3,060.00

Ward Pots Budget (incorporating skips) 2021/22

23. The total available for spend in the Inner North East Community Committee in 2021/22 including carry forward from previous year, was **£64,018.69**.

There is currently a remaining balance **£33,064.21** detailed in **Table 3**.

TABLE 3: Ward Pots 2021/22

Ward Pots	£	Ward Split		
		Chapel Allerton	Moortown	Roundhay
Ward Pots	£64,018.69	£20,675.26	£22,375.43	£20,968.00
Chapel Allerton & Chapeltown Barrier Troughs	£450.00	£450.00		
Meanwood Park Litter Bins & Dog Fouling Signs	£1,965.00		£1,965.00	
Moortown Park Environmental Improvements	£1,000.00		£1,000.00	
BM Wellbeing Village Pilot Event	£1,559.00	£1,559.00		
Summerhill Gardens – Greenspace Development	£500.00			£500.00
Pain Management Peer Support Group – LCC Community Hub	£772.00	£772.00		
Roundhay New Grit Bins	£2,030.04			£2,030.04
Moortown New Grit Bins	£886.10		£886.10	
Moortown Grit Bins Refill	£1,934.88		£1,934.88	
Meanwood Christmas Tree	£567.00		£567.00	

Meanwood Valley Christmas Lights Switch in 2021	£1,457.00		£1,457.00	
Oakwood Christmas Tree	£1,051.00			£1,051.00
CFYDC - Organisational Business Plan Development -	£2,500.00	£2,500.00		
CA Festive Light Switch on event	£4,618.00	£4,618.00		
Chapelton Winter Festival 2021	£800.00	£800.00		
Oakwood Clocktower Plaque	£85.00			£85.00
RoRA Festive Street Party	£1,463.00			£1,463.00
Chat and Craft in Chapelton - Dec 2021	£300.00	£300.00		
Christmas Story and Rhymes - Dec 2021	£100.00	£100.00		
Leeds Little Free Library installation	£695.00			£695.00
Seminar on International Women's Day 2022	£250.00	£250.00		
150th birthday of Roundhay Park	£5,000.00			£5,000.00
RAGA - Roundhay Allotments and Gardens Association (Skip)	£209.21			£209.21
RAGA - Roundhay Allotments and	£76.59			£76.59

Gardens Association (Skip)				
Chapel Allerton Allotments and Gardens Association (Skip)	£152.45	£152.45		
Lidgett Lane Allotment Association	£152.45			£152.45
Meanwood Parkside Road Allotments	£152.45		£152.45	
Meanwood Allotments Skip	£228.31		£228.31	
Total Spend	£30,954.48	£11,501.45	£8,190.74	£11,262.29
Balance remaining (Total/Per ward)	£33,064.21	£9,173.81	£14,184.69	£9,705.71

Youth Activities Fund Position 2021/22

24. The total available for spend in the Inner North East Community Committee in 2021/22 including carry forward from previous year, was **£64,470.30**

25. The Community Committee is asked to note that so far, a total of **£21,691.74** has been allocated to projects, as listed in **Table 4**.

26. The Community Committee is also asked to note that there is a remaining balance of **£42,778.56** in the Youth Activity Fund. A full breakdown of the projects is available on request.

TABLE 4: Youth Activities Fund 2021/22

	£
INCOME: 2021/22	£43,000.00
Balance brought forward from previous year	£28,093.30
Less projects brought forward from previous year 2020/21	£6,623.00
TOTAL AVAILABLE: 2021/22	£64,470.30

Ward Projects	
Easter Eggtravaganza Art Camp @ Mill Field School	£1,470.00

RJC Dance Easter Camp 2021	£1,350.00
Spring Bank Half term Art Camp @ Millfield School	£980.00
Environmental Summer Playscheme	£3,818.74
New Horizon Summer Youth Project	£1,691.00
Mini Breeze – Scott Hall Playing Fields	£3,650.00
RJC Dance Holiday Activity Camp	£5,200.00
Meanwood Community Youth Theatre	£2,902.00
Feb Half term Art Camp @ Mill Field 2022	£630.00
Total	£21,691.74
Balance remaining	£42,778.56

Capital Budget 2021/22

27. The Inner North East Community Committee has a capital budget of **£20,348.00** available to spend as at 1 April 2021. Members are asked to note the capital allocation broken down by ward and summarised in **Table 5**.

TABLE 5: Capital 2021/22

	£
Available Balance 1 April 2021	£20,348.00
Injection 1 – May 2021	£9,800.00
Injection 2 – November 2021	£2,700.00
Total Available during April 2021 to March 2022	£32,848.00
Total spend during 2021/22	Nil
Balance remaining as at now	£32,848.00

Community Infrastructure Levy (CIL) Budget (2021/22)

28. The Community Committee is asked to note that there is now **£96,437.94** total available to the Inner North East Community Committee. Members are asked to note the CIL allocation broken down by ward and summarised in **Table 6**.

TABLE 6: Community Infrastructure Levy (CIL) 2021/22

	INE (£)	Chapel Allerton	Moortown	Roundhay

Balance as of 1st April 2021	£120,763.18	£67,402.96	£8,053.32	£45,306.90
Injection 2022	£3,325.04	£0.00	£0.00	£3,325.04
Total Balance 2021 – 2022	£124,088.22	£67,402.96	£8,053.32	£48,631.94
Leeds Islamic Centre Community Sports Hall Refurbishment	£3,212.00	£3,212.00		
Hill Top (Beckhill Grove) Playground	£20,000.00	£20,000.00		
Community Garden – Newton Lodge Drive	£2,000.00	£2,000.00		
Mary Seacole Memorial Gardens –Redevelopments	£2,438.28	£2,438.28		
Total Spend 2021 – 2022	£27,650.28	£27,650.28	£0.00	£0.00
Remaining Balance	£96,437.94	£39,752.68	£8,053.32	£48,631.94

Corporate Considerations

Consultation and Engagement

29. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

30. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

31. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

32. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

33. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

34. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

35. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

36. Members are asked to consider/approve:

- a. Details of the Wellbeing Budget position (Table 1) (paragraph 17).
- b. Wellbeing and YAF proposals for consideration and approval (Table 2) (paragraph 20).
- c. Details of the projects approved via Delegated Decision (paragraph 21).
- d. Details of Skips & Ward Pots (Table 3) (paragraph 23).
- e. Details of the Youth Activities Fund (YAF) position (Table 4) (paragraph 24).
- f. Details of the Capital Budget (Table 5) (paragraph 27).
- g. Details of the Community Infrastructure Levy Budget (Table 6) (paragraph 28).

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Report of the City Solicitor

Report to: Inner North East Community Committee (Chapel Allerton, Moortown and Roundhay)

Report author: Gerard Watson, Principal Governance Officer, 0113 37 88664

Date: 28th March 2022

For decision

Dates, Times and Venues of Community Committee Meetings 2022/2023

Purpose of report

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2022/2023 municipal year.

Main issues

Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee.
3. This report seeks to schedule 4 Community Committee business meetings for 2022/23, in line with previous practice. The proposed schedule has been compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.
4. Members are also asked to note that the schedule does not set out any Community Committee themed workshops, as these can be determined by the Committee throughout the municipal year, should Members feel appropriate.

5. The following provisional dates have been agreed in consultation with the Localities team. As referenced earlier, this report seeks to schedule 4 Community Committee business meetings for 2022/23, in line with previous practice.
6. For this municipal year, efforts have been made to try and avoid scheduling multiple Community Committee meetings on the same day, in order to allow for attending officers to be present at as many Committees as possible when taking reports to all 10 Committees during a cycle.
7. The proposed meeting schedule for 2022/23 is as follows:
 - **Monday 13th June 2022 at 6pm**
 - **Monday 5th September 2022 at 6pm**
 - **Monday 28th November 2022 at 6pm**
 - **Monday 27th February 2023 at 6pm**

Meeting Days, Times and Venues

8. Currently, the Committee meets on a Monday at 6pm - and the proposed dates (above) reflect this pattern.
9. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times which would maximise the accessibility of the meetings for the community.

Options

10. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above).
- 11.

Corporate considerations

10a. Consultation and engagement

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair and colleagues within the Localities team have been consulted.

10b. Equality and diversity / cohesion and integration

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

10c. **Legal implications, access to information and call in**

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

Conclusion

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. With this, Members are asked to agree the arrangements for 2022/23.

Recommendations

12. Members are requested to consider the options detailed within the report and to consider and agree the Committee's meeting schedule for the 2022/23 municipal year (as detailed at paragraph 7).

Background information

- Not applicable

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